

Frankenmuth Wickson District Library

Board Minutes

December 12, 2022

Call to Order: The meeting was called to order at 4:00 pm by President Lisa Roethlisberger.

In Attendance: Lisa Roethlisberger, Mary Anne Ackerman, Marty Mattlin, Adele Martin, Tom Pepera, Susan Todd, Amy McAvoy, Michelle Duclos

Community Comments: none

Minutes: Minutes were reviewed from the November 14th meeting. A correction to Michelle Duclos' name was made. Mary Anne Ackerman moved, and Amy McAvoy supported accepting the minutes with the correction to be made. Motion carried.

Agenda: There were no additions or corrections to the agenda.

Financials: Lisa Roethlisberger discussed the addition of a stabilization fund to the library accounts. Michelle Duclos will ask for the auditor's recommendation.

Mary Anne Ackerman moved that the bills be paid. Marty Mattlin supported. Motion carried.

Director's Report: The audit is almost finished.

The new furniture is correct, and the final payment has been made.

A Librarian 1 job has been posted.

Sidewalk damage due to a drainage issue has been addressed.

Michelle Duclos continues her training.

Unfinished Business: Interim Director contract still in the process of being written.

Two companies with Security System quotes will be contacted for specific items included.

First Trust AQA Large Cap 5 piece of the Marianne Sequin's bequeath has matured and funds will be transferred into the Moneymarket Account. Tom Pepera and Michelle Duclos will meet with Baird to discuss future fund maturation.

A Library Policy committee was established, Mary Anne Ackerman, Adele Martin and Michelle Duclos will review the current policy and recommend any changes to the board. Lisa Roethlisberger moved and Mary Anne Ackerman supported the committee's assignment. Motion carried.

New Business:

The Frankenmuth Credit Union has a Mega Account that requires a \$100,000 balance and pays 2.5% interest. The Business Wealth Account requires a \$100,000 balance and pays .30% interest. Tom Pepera and Michelle Duclos will investigate current interest payment at other local banks.

The minimum wage is going up in January. Pages will be paid \$10.10 an hour. There may be another minimum wage hike in February to \$13.03.

Healthiest You Telehealth Employee Program is available to all library staff. The cost to Wickson would be \$1300 a year. Michelle Duclos will investigate our staff interest.

Michelle Duclos contacted a company out of Ann Arbor, MI to discuss a Capital Improvement Plan. There was no information at our meeting time.

Meeting Adjourned: Mary Anne Ackerman adjourned the meeting at 5:37 pm.

Respectfully submitted,

Susan Todd

The next meeting will be on January 9, 2023, at 4:00 pm in the Community Room.