

Frankenmuth Wickson District Library

Board Minutes

February 13, 2023

In attendance: Mary Anne Ackerman, Adele Martin, Tom Pepera, Amy McAvoy, Susan Todd, Michelle Duclos, Marty Mattlin(via Zoom)

Call to Order: The meetings was called to order at 4:08 p.m. by Mary Anne Ackerman.

Community Comments: none

Minutes: The minutes from the January 9, 2023 meeting were read and approved. A motion was made by Adele Martin and supported by Tom Pepera. The motion was carried.

Agenda: There were no additions or corrections to the agenda.

Financials:

A motion was made by Amy McAvoy to approve the bills. Adele Martin supported. The motion was carried.

The audit was reviewed. Revenue was up, expenditures were down, salaries were down. Pension liability is in good shape. A motion was made by Amy McAvoy to accept the audit as presented. Susan Todd supported. The motion was carried.

The Baird investments were reviewed. Any action will wait for reserves study recommendations.

Tom Pepera did a spreadsheet comparing other Class III libraries to Wickson District Library.

Director's Report:

Michelle Duclos is creating job descriptions.

Our home bound policy is being ironed out.

Non-circulating audio books are being weeded out.

There is no bat infestation.

Window installation is fixed.

Security System should be finished by the end of the month.

The Little Library will be on the Tuscola Rd. side of the library.

Michelle Duclos is looking for a Friends of the Library Garden gardener.

Our website revamp is progressing.

Programming is expanding and changing.

Michigan Notable Author invitation has been extended.

Michelle Duclos continues to take classes.
Noise muffling options for upstairs are being investigated.

Policy Committee:

The committee is looking at policies of other libraries.

Personnel Committee:

A motion was made by Adele Martin to approve the salary recommendations made by the committee. Tom Pepera supported. The motion was carried.

Unfinished Business:

The establishment of the stabilization fund and Buena Vista annexation was tabled until April.

New Business:

The amended Budget was presented. Tom Pepera made a motion to accept the amended Budget. Adele Martin supported. The motion was carried.

The meeting was adjourned at 5:25 p.m. by Mary Anne Ackerman.

Respectfully submitted,
Susan Todd

Next meeting will be April 10, 2023, at 4:00 p.m. in the Community Room.