

Frankenmuth Wickson District Library

Board Minutes

May 8, 2023

In attendance: Marty Mattlin, Mary Anne Ackerman, Adele Martin, Tom Pepera, Amy McAvoy, Carol Lenard, Susan Todd, Lisa Roethlisberger, Michelle Duclos

Call to Order: Lisa Roethlisberger called the meeting to order at 4:01 p.m.

Community Comments: none

Agenda: The Community Foundation Report is an addition to the agenda, Mary Anne Ackerman moved and Carol Lenard supported to approve the addition.

Financials:

Amy McAvoy moved and Mary Anne Ackermann supported payment of the bills. Motion approved

Under Income and Expense the Sequin donation is shown.

The Balance sheet reflects the Baird investments.

We will investigate the layout of the financial report by meeting with our auditor for advice.

The Frankenmuth Foundation Report was discussed.

Budget Hearing:

Lisa Roethlisberger opened the Budget hearing at 4:26 p.m.

There was a change in Blumfield Township taxes.

Lisa Roethlisberger closed the meeting at 4:45 p.m.

Marty Mattlin made a motion to approve the 2023-2024 budget as presented. Carol Lenard supported. Motion approved.

Susan Todd made a motion to continue the millage levy of .85 mil. Carol Lenard supported. Motion approved.

Director's Report:

Summer Reading Program donations have been very generous.

The Security System is working well.

The Little Free Library is not quite finished.

Staff area remodel still waiting on bids and design.

Popcorn Wagon and The Frankenmuth United Methodist Church have both donated to Adult Sensory Storytime.

Summer Reading packet will be distributed to all students.

Policy Committee: The next meeting will be announced.

Personnel Committee: Michelle Duclos, Director of the Wickson Library evaluation will be presented at a future meeting.

Unfinished Business:

Reserve Study needs to be studied for future expenses.

The Stabilization Fund is still being considered.

Buena Vista annexation is put on file for the future.

Employee Handbook is finished. Foster and Swift created template, read and reviewed it.

The board will vote on it next month.

New Business:

The June meeting will be rescheduled. Michelle Duclos will send out a Doodle.

Amy McAvoy submitted her letter of resignation effective June 30. It was regretfully accepted by Lisa Roethlisberger and supported by Marty Mattlin. Motion approved.

Michelle Duclos's contract was discussed. Lisa Roethlisberger made a motion to approve the contract with some clarifications made. Adele Martin supported. The motion carried.

The meeting was adjourned at 6.25 p.m. by Lisa Roethlisberger.

Respectfully submitted,
Susan Todd